

## **Privacy Policy**

Protecting your private information is our priority. This Statement of Privacy applies to the lifetraininginstitute.org and Life Training Institute and governs data collection and usage. For the purposes of this Privacy Policy, unless otherwise noted, all references to Life Training Institute include lifetraininginstitute.org, LTI, International Institute of Faith Based Counseling and iifbc.com. The LTI website is a education site. By using the LTI website, you consent to the data practices described in this statement.

### **Collection of your Personal Information**

LTI may collect personally identifiable information, such as your name. If you purchase LTI's products and services, we collect billing and credit card information. This information is used to complete the purchase transaction. We may gather additional personal or non-personal information in the future.

Information about your computer hardware and software may be automatically collected by LTI. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the LTI website.

LTI encourages you to review the privacy statements of websites you choose to link to from LTI so that you can understand how those websites collect, use and share your information. LTI is not responsible for the privacy statements or other content on websites outside of the LTI website.

### **Use of your Personal Information**

LTI collects and uses your personal information to operate its website(s) and deliver the services you have requested.

LTI may also use your personally identifiable information to inform you of other products or services available from LTI and its affiliates. LTI may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

LTI does not sell, rent or lease its customer lists to third parties.

LTI may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to LTI, and they are required to maintain the confidentiality of your information.

LTI will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on LTI or the site; (b) protect and defend the rights or property of LTI; and, (c) act under exigent circumstances to protect the personal safety of users of LTI, or the public.

## **Security of your Personal Information**

To secure your personal information from unauthorized access, use or disclosure, LTI uses the following:

PayPal

When personal information (such as a credit card number) is transmitted to other websites, it is protected through the use of encryption, such as the Secure Sockets Layer (SSL) protocol.

## **Children Under Thirteen**

LTI does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this website.

## **Disconnecting your LTI Account from Third Party Websites**

You will be able to connect your LTI account to third party accounts. BY CONNECTING YOUR LTI ACCOUNT TO YOUR THIRD PARTY ACCOUNT, YOU ACKNOWLEDGE AND AGREE THAT YOU ARE CONSENTING TO THE CONTINUOUS RELEASE OF INFORMATION ABOUT YOU TO OTHERS (IN ACCORDANCE WITH YOUR PRIVACY SETTINGS ON THOSE THIRD PARTY SITES). IF YOU DO NOT WANT INFORMATION ABOUT YOU, INCLUDING PERSONALLY IDENTIFYING INFORMATION, TO BE SHARED IN THIS MANNER, DO NOT USE THIS FEATURE. You may disconnect your account from a third party account at any time. MY Account page, email, telephone.

## **Opt-Out & Unsubscribe**

We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from LTI by contacting us here:

- Web page: \_\_\_\_\_
- Email: \_\_\_\_\_
- Phone: \_\_\_\_\_

## **Changes to this Statement**

LTI will occasionally update this Statement of Privacy to reflect company and customer feedback. LTI encourages you to periodically review this Statement to be informed of how LTI is protecting your information.

## **Contact Information**

LTI welcomes your questions or comments regarding this Statement of Privacy. If you believe that LTI has not adhered to this Statement, please contact LTI at:

Life Training Institute  
1297 Calder Ave.  
Beaumont, Texas 77701

Email Address:  
lti@lifetraininginstitute.org

Telephone number:  
4098131184

Effective as of October 08, 2014